

OAKLEIGH STATE SCHOOL

Year 4 2026 Student Resource Scheme

Parent Information Letter



Dear Parents/Guardians,

This letter contains important information about the **2026 Student Resource Scheme (SRS)**, including how the scheme operates and the annual participation fee.

What is an SRS Scheme?

The Queensland Government supports students' education by providing funding for instruction (e.g. teachers), facilities (e.g. buildings, amenities, furniture), and administration (e.g. staffing and resources to administer the operations of the school). Funding does not extend to individual student resources such as textbooks, equipment for personal use, and items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

An SRS Scheme is an optional user-charging scheme operated by schools to provide parents/carers a convenient and cost-effective alternative to access student learning resources, personal computing devices, and other educational programs.

The SRS enables a parent/carer to enter into an agreement with the school to provide the resources required for their child to engage with the curriculum for a specified annual participation fee.

Why does Oakleigh provide an SRS Scheme

The scheme ensures that students have the resources required for them to engage with the curriculum for their education while saving parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements.

The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme. The scheme's operation, resource inclusions and participation fees were approved by the school's P&C Association at the meeting held in **Term 4, 2025**.

The Department encourages parents to participate in the scheme. However, participation in the SRS is optional, and no obligation is placed on a parent to participate.

How do I participate in the SRS Scheme?

Prep Students or Students new to the school	Students continuing at the school, new to the school or new to the SRS offering.
Parents are required to complete and return the SRS Participation Agreement Form and the SRS Payment Arrangement Form. If no participation form is received by Week 4 of Term 1, 2026, the school will take the view that the parent has chosen to opt out of the SRS. The parent is then required to provide the educational resources listed in the SRS for their child by the start of the school year. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form.	A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form. If a parent has opted out of the scheme, the parent is required to provide the educational resources listed in the SRS for their child by the start of the school year. If you opted in to the SRS scheme in a previous year, you do not need to complete any forms. The school office will invoice you for this year's amount.

Resource Inclusions

All resources included in the SRS are detailed in the attached SRS Resource list. This list is also available on the school's website. This is a comprehensive list of all resources included in the scheme and their associated costs.

Parents must inform the school if items on the list of resources are not received by their child when resources are distributed.

Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, student diary).
- **Used** – these items are used/consumed in class by the student (e.g. industry technology/cooking/art supplies).
 - work/items produced from these resources will remain the property of the student.
- **Hired** – these items are hired to the student for their personal use for a specific period (e.g. textbooks, musical instruments, laptops).
 - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
 - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

Costing Methodology

The schools SRS fee is calculated based on a flat fee for a cohort group of students (e.g. a year level).

Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact the school to discuss available options in confidence.

Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.

Any unpaid invoices will be managed according to the department's Debt Management Procedure. Only as a last resort, a Principal may use discretion to exclude a student from optional, non-curricular activities where a parent has an outstanding debt with the school. (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

Payment Method

SRS payments can be made by QParent/BPOINT, EFTPOS (Credit/Debit Card), Cash, Centrepay.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school. Contact Us

For all queries regarding the SRS and its inclusions, please contact the school office and arrange an appointment with our Business Manager.

More detailed information about the SRS can be found on the Department's website:

(<https://ppr.qed.qld.gov.au/pp/student-resource-scheme-srs-procedure>).

Please complete the SRS Fee Payment Arrangement Form and SRS Participation Agreement Form and return to the school administration office by 22/11/2025

Year 4 2026: Resource and Consumable List – RRP Inc GST

This is detailed list of the resources used by Year 4 students in 2026:

Part A: Classroom Stationery Items	Amount	Cost
Document Wallet – A4 plastic	2	\$1.90
Scrapbook - 64 pages - Megasaurus	1	\$2.60
Exercise book - A4 lines 64 page 8mm	5	\$6.25
Coloured pencils – Colourfun Micador 12 pack	1	\$6.20
Ruler Wooden 30cm	1	\$0.65
Felt Pens - 12 pack Texta Nylorite	1	\$3.50
Pencils - HB Traditional Staedtler box 12 pack	2	\$18.00
Glue Stick – 35g – Bostik	2	\$7.90
Eraser Staedtler	4	\$2.20
Whiteboard markers – Fabre Castell Black (single)	1	\$2.95
Whiteboard eraser – magnetic mini – 5X5cm	1	\$1.50
Highlighters – 4 pack Micador	1	\$4.80
Sharpener - Barrel 2 hole	2	\$1.90
Soundwaves Spelling Student Book – Year 4	1	\$18.95
Exercise Book A4 48 Page QLD Yrs 3 /4	3	\$3.60
Exercise Book A4 96 Page 10mm Grid	2	\$4.40
Office Pad A4 Ruled Bank Paper 100Leaf	1	\$2.70
Scissors – 155mm Osmer Blue handle	1	\$2.65
Whiteboard magnetic MDF Double sided Plain with frame	1	\$8.90
	Total	\$136.90

Part B: Curriculum Consumables – Technology, The Arts, Science, Maths, English, HASS, Health	Cost
Covers items such as: - Cardboard and craft paper: coloured and/or plain A4 and A3 - PVA glue, tape, beads, string, plaster, clay If opting out of the SRS Scheme, please contact the school office for a detailed list of Arts and crafts supplies.	\$20
Total	\$20
Part C: Online Services	Cost
The following are online services utilised by the school: - Soundwaves - Think mentals digital classroom - Mathsonline	\$44
Total	\$44
Part D: BYOD iPad plus additional hardware	
- Ipad - Headset and adapter to suit Ipad make and model - Apple Pencil – 1st generation	See Information Handbook - OSS policy document

Total Payable

Item	Cost if purchased through the SRS	Cost if purchased by parent – not through SRS
Part A: Class Stationery	\$64	136.90
Part B: Consumables	\$20	\$20
Part C: Online Services	\$44	\$44
Total	\$128.00	\$200.90





2026 OAKLEIGH STATE SCHOOL

Year 4 SRS Fee Payment Arrangement Form

Section 1: Student Details

Student Name	
Year Level	

Section 2: SRS Option

Please select your desired SRS option for 2026:

Participating in SRS Scheme	Not Participating in SRS Scheme
Through the SRS scheme the school provides stationery, arts and crafts materials and consumable resources as detailed. The cost for this is \$84 There is an additional \$44 for online services that is invoiced to all families. The total cost is \$128.00	Parents provide stationery, arts and crafts materials and consumable resources as detailed on the previous page. This is at an approximate cost of \$156.90 There is an additional \$44 for online services that is invoiced to all families. The approximate total cost would be \$200.90
☐ I would like to opt in to the Oakleigh SRS scheme	☐ I would like to opt out of the SRS scheme and purchase the resources as detailed.

Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Amount	Option Selected
A single payment for the full year's fee	\$84.00	☐
An instalment plan to be negotiated with the school The school office will be in contact to discuss this option		☐

Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form? Yes ☐ No ☐

Note: if you opt out of the SRS, you are still required to complete and return the Participation Agreement Form.

Section 5: Parent Signature

Parent Name	
Parent Signature	
Date	