



# OAKLEIGH STATE SCHOOL PARENT AND CITIZENS ASSOCIATION

Email: [pandc@oakleighss.eq.edu.au](mailto:pandc@oakleighss.eq.edu.au)

Phone: (07) 3510 2888

Postal Address: Buxton St, Ashgrove, QLD, 4060

## Application for Oakleigh State School P&C Membership for 2021

First Name: \_\_\_\_\_

Family Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Mobile) \_\_\_\_\_

(Home) \_\_\_\_\_

Email: \_\_\_\_\_

I am:

- a parent of a student attending the school  
 a staff member of the school  
 an adult interested in the school's welfare, and my date of birth is: \_\_\_\_\_

I am:

- applying for new membership  
 renewing my membership

**I apply for membership of the Oakleigh State School Parents and Citizens' Association and I undertake to:**

- a) promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and  
b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### CODE OF CONDUCT FOR P&C ASSOCIATION

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the total school community at all times
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy
- work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2006* and the Department of Education, Training and Employment's policies and procedures relevant to P&C Association operations.

**Please return completed forms to the Secretary at [pandc@oakleighss.eq.edu.au](mailto:pandc@oakleighss.eq.edu.au) prior to the Annual General Meeting or lodge at a P&C meeting.**

**P&C SECRETARY USE ONLY**

\_\_\_\_\_  
Date received

\_\_\_\_\_  
Date accepted

\_\_\_\_\_  
Secretary signature

\_\_\_\_\_  
Entered in P&C register